

APPLICATION FOR EMPLOYMENT



ALL POTENTIAL EMPLOYEES ARE EVALUATED WITHOUT REGARD TO RACE, COLOR, RELIGION, GENDER, NATIONAL ORIGIN, AGE, MARITAL OR VETERAN STATUS, THE PRESENCE OF A NON – JOB RELATED HANDICAP OR ANY OTHER LEGALLY PROTECTED STATUS.

Date of Application : \_\_\_\_\_  
Position Sought : \_\_\_\_\_  
Branch that you are willing to Work: : \_\_\_\_\_  
Date available for Interview : \_\_\_\_\_  
How did you learn about the position? \_\_\_\_\_

Name (Last Name, First Name and Middle Name) : \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_ SSS Number: \_\_\_\_\_ TIN Number \_\_\_\_\_

On what date would you be available for work? \_\_\_\_\_ Desired Wage/Salary: \_\_\_\_\_

Have you previously worked for Li'l People?      ( ) Yes      ( ) No  
If yes, please provide details (site, when, position) of previous work for Li'l People:

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Have you previously applied to work at Li'l People?      ( ) Yes      ( ) No  
If yes, please provide details (site, when)and what happened:

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Are you a Filipino citizen?      ( ) Yes      ( ) No  
Have you ever been convicted of a felony?      ( ) Yes      ( ) No  
If yes, please describe circumstances:

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Have you ever been involuntarily terminated or asked to resign from any position of employment?  
( ) Yes      ( ) No  
If yes, please describe circumstances:

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Can you work weekends?      ( ) Yes      ( ) No  
Can you work on Holidays and Special Occasions? ( ) Yes      ( ) No

Please indicate the times that you would be available to work for each day of the week

Monday	From :	To:
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

Do you have any commitments which may require your absence from the business, carrying out part-time study, pre-booked holidays, etc.? If so please specify:

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If selected for employment, are you willing to submit to a pre – employment drug screening test?

Yes  No

EDUCATION				
School Name	Location	Years Attended	Degree Received	Major

Other training certifications, or licenses held: \_\_\_\_\_

\_\_\_\_\_.

List other information pertinent to the employment you are seeking: \_\_\_\_\_

\_\_\_\_\_.

If you are disabled, please give details of any special arrangements you would require to attend the interview:

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**EMPLOYMENT:**  
( Most Recent First )

1. Employer : \_\_\_\_\_ Job Title: \_\_\_\_\_  
Dates Employed : \_\_\_\_\_  
Prior Position Held within Company : \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Phone : Job Title : Mobile Phone : \_\_\_\_\_  
\_\_\_\_\_ Starting Salary : \_\_\_\_\_ Supervisor : \_\_\_\_\_  
Ending Salary : \_\_\_\_\_

Benefits: \_\_\_\_\_  
Duties Performed \_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

2. Employer : \_\_\_\_\_ Job Title: \_\_\_\_\_  
Dates Employed : \_\_\_\_\_  
Prior Position Held within Company : \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Phone : Job Title : Mobile Phone : \_\_\_\_\_  
\_\_\_\_\_ Starting Salary : \_\_\_\_\_ Supervisor : \_\_\_\_\_  
Ending Salary : \_\_\_\_\_

Benefits: \_\_\_\_\_  
Duties Performed \_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

3. Employer : \_\_\_\_\_ Job Title: \_\_\_\_\_  
Dates Employed : \_\_\_\_\_  
Prior Position Held within Company : \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Phone : Job Title : Mobile Phone : \_\_\_\_\_  
\_\_\_\_\_ Starting Salary : \_\_\_\_\_ Supervisor : \_\_\_\_\_  
Ending Salary : \_\_\_\_\_

Benefits: \_\_\_\_\_  
Duties Performed \_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

4. Employer : \_\_\_\_\_ Job Title: \_\_\_\_\_  
 Dates Employed : \_\_\_\_\_  
 Prior Position Held within Company : \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ : Job Title \_\_\_\_\_ : Mobile Phone \_\_\_\_\_  
 \_\_\_\_\_ Starting Salary : \_\_\_\_\_ Supervisor \_\_\_\_\_  
 \_\_\_\_\_ Ending Salary \_\_\_\_\_

Benefits: \_\_\_\_\_

Duties Performed \_\_\_\_\_  
 \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Please answer the following questions so that we may learn more about your suitability for the position:

Most useful criticism ever had?	
What has been your proudest achievement to date?	
What three things are you looking for in your next job?	
Why do you think that you would be suitable for this position?	
Comment on doing multitasking jobs?	
Comment: "You only live once"	
What is more important, Salary or Challenge? Why	

What is more important, Failure or Success? Why?	
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Choose: Team Member or a Leader. Why?	
Experience in Multitasking Job at work?	
Experience in Handling Pressure at work?	

Please state any experience that you have in the following areas.

Entertaining and Serving After Children:	
Interacting with Customers:	
Disobedience on any Company Policy:	

Have you ever been convicted of a criminal offense? ( ) Yes ( ) No

Have you ever been dismissed from a position because of misconduct or resigned while disciplinary action has been taken against you? ( ) Yes ( ) No

Please provide details of references below:

Please note that references should be employers, teachers or instructors. References may not be given by family members.

1. Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Mobile Number \_\_\_\_\_ Email Add: \_\_\_\_\_  
How does he knows you? \_\_\_\_\_  
How long has he known you? \_\_\_\_\_

2. Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
dress \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Mobile Number \_\_\_\_\_ Email Add: \_\_\_\_\_  
How does he knows you? \_\_\_\_\_  
How long has he known you? \_\_\_\_\_

**ACKNOWLEDGMENT AND AUTHORIZATION**

I certify that answers given are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in the application for employment as may be necessary in arriving at an employment decision.

The application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign and the employer may discharge employee with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview (s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature over Printed Name of Applicant

Date